



**Kennebecasis Valley Basketball Association
Representative Team Guidelines**

September 2017

Record of Changes

Revision Date	Author(s)
1996- December	Trudy Melvin
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2000-September	Reg Gallant; Paul Vaughan; Bill Mayberry
2002- August	Bill Mayberry
2002- September	Paul Vaughan
2005- August	Barry Van Steeg
2005- October	Barry Van Steeg
2007- August	Barry Van Steeg
2011- September	Heather Hartley-Brown
2015- July	Shannon Fraser; Heather Hartley-Brown; Nancy Butler; Libby O'Brien; Mike Tilley; Jana Comeau; Peter Butler; Jennifer Matheson-Hindle
2016- April	Heather Hartley-Brown; Jennifer Matheson-Hindle
2016- September	Heather Hartley-Brown; Jennifer Matheson-Hindle
2017	Jennifer Matheson-Hindle

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Objective

To develop players to play basketball at a competitive level with a focus on individual and team skills with the goal to form Competitive Level Representative teams from all KVBA registered members at all age groups, U12 and up.

Purpose

To represent the KVBA at invitational tournaments and at Provincial Championship playoffs as organized by Basketball New Brunswick (BNB).

To provide advance skill development for selected players in the KVBA.

Team Names

All KVBA representative team names will be the "KV Slammers".

Uniforms

New uniforms were purchased in 2014. Uniforms are the property of the KVBA. At the Head Coach's discretion, the players may keep their respective uniforms until the end of the season. Each representative team Head Coach is responsible for the prompt return of the uniforms at the end of the season to the KVBA Rep Director.

Coaches should emphasize proper uniform care:

- ✓ Wash in cold water
- ✓ Do not dry in clothes dryer
- ✓ Do not cut or alter
- ✓ Return cleaned uniform to head coach promptly at season end

Rep Coaches are responsible for uniforms. The Rep Director will obtain a \$50 postdated cheque from each player prior to handing out uniforms. Cheques will be kept by the Rep Director, and will be returned once the uniforms are received back at the end of the season. If the uniform is not returned, the \$50 will be used to cover the cost of the missing piece.

Coaches Selection

Any person wishing to Coach a Competitive Rep team for the KVBA must complete a "Rep Team Coach" application form and submit to the appropriate KVBA Rep Team Director within the allotted time frame. Potential Coaches must be willing to undergo a security check and screening by the local police. The cost for the screening will be at KVBA expense.

1. Call for Coaches will be placed on the KVBA website and Social Media by Mini and Minor Rep Directors.
2. All coaching applications for every Tier and Division must be received by the appropriate Rep Division Director by the deadline to be considered for a coaching position. Coaching applications can be found on the KVBA website under the Rep Tab or Coach Tab. All coaching applications should be submitted to the Rep Director via email: repteams@kvba.ca.
3. Applicants will indicate the preferred Tier and Division on their application form.
4. All coaching applicants must submit a new Rep Team Coaches application every season and be prepared to be interviewed by a Coaches Selection Committee.
5. The Coaches Selection Committee will be comprised of a minimum of four (4) members: Chair (appointed by the KVBA Board President) and three (3) non-board members. One committee member will be a member of the KVBA Board. The Coaches Selection Committee reviews all coaching applications and will interview potential candidates for suitability and match to preferred coaching Tier.
6. **Applicants for each coaching position may be interviewed by the Coach Selection Committee.** Coaches will be selected based on suitability, experience, skills, past evaluations (if applicable) and placement of child in the evaluation process (if applicable).
7. Applications from both non-parental and parental candidates will be considered equally.
8. A Coaching applicants child should be evaluated within the top 12 of the Tier they have applied for.
9. If an applicant's child does not rank in the top 15 of the Tier they initially applied for, that applicant can be considered for the coaching position of another Tier.
10. By the end of the first tryout, the Rep Director will provide the Coaches Selection Committee with the Team Selection Committee's player evaluation rankings. The Coaches Selection Committee will then provide the name of the preferred Coach to the Rep Director. The Rep Director will then make a recommendation for the Coaching nomination to the Board for approval.
11. The Rep Director will submit to the KVBA President one motion per Coaching Position to be voted on by KVBA Board of Directors.
12. Once the Coach has been approved by the KVBA Board, the decision is final.
13. Upon Board approval, the successful candidate will be contacted by the Rep Director who will also contact any and all unsuccessful applicants.

Coaches Selection cont....

14. After board approval, Rep Team Head coaches will select coaching staff (i.e. assistant coaches, managers, etc.) at his or her discretion. Each member of the coaching staff must undergo a police security check.

Coaches Code of Conduct

All members of the coaching staff must present a positive image of the KVBA and ensure team members do the same. All members of the coaching staff have a major influence on players during the season and must be good role models. Failure to do so may result in suspension or dismissal.

Team Selection

KVBA Competitive Rep Teams will be selected by a committee. The Team Selection Committee will consist of three (3) members appointed by the KVBA Rep Director.

Team Selection Committee members **cannot** be parents of tryout players, or potential Coaches. It is recommended to have the same three committee members evaluate players for the entire tryout process. Potential Coaches or parents of tryout players can be on the Selection Committee for Tiers and Division which they did not apply or have a child participating. The Team Selection Committee members are the only ones who can make cuts during the tryout process.

The Team Selection Committee will work within the allocated time frame and pre-determine tryout format to provide an honest assessment of the skills and attitudes on display in the gym that day to choose the best team possible.

When selecting players, the Players Selection Committee should consider athletic ability, skill, potential, endurance, team skills, coachability, and desire both to learn and to play.

Parents are only allowed to participate in the selection of their child's team only if they are the **Head Coach** of that team, and are only permitted to pick the last few players for their team.

The selection process may involve up to 4 sessions. The Team Selection Committee in consultation with the Rep Directors reserves the right to increase or decrease the number of player evaluation tryout sessions required.

All Team Roster information will be posted on the KVBA website upon the completion of the Division specific evaluation process.

Prior to the second tryout session the successful Coach candidate will meet with the Team Selection Committee to share observations and provide feedback directly related to skills and/or behaviour issues observed at the first tryout session without providing undue pressure or influence on the Team Selection Committee members.

After the second tryout the Team Selection Committee will choose the top **seven** (for a team of 10) or top **eight** (for a team of 12). The Selection Committee decision is considered final.

Tryout Process

The Rep Directors reserves the right to increase or decrease the number of evaluation sessions required based on the number of registered participants and gym availability.

The Rep Director will provide the Team Selection Committee a rubric with player numbers as their identifier to ensure the process remains unbiased.

It is strongly recommended that the Rep Team Selection Committee have the same three Evaluators attend all the tryouts.

Rep Directors will assess the allocated gym time and correlate with the number of registered participants and make a determination of the tryout format. This will be communicated to the KVBA membership in advance of the commencement of the tryout process.

Tryout Participant Information

- In order to be eligible to try out for a Rep team, players must have registered and paid for the Fall season of KVBA through the online registration platform.
- Once registered for the fall season, players register for the Rep tryouts through the online registration platform. There are no fees associated with the tryout process, but all players have to be registered member of KVBA to satisfy insurance provider requirements.
- If a player is not interested in playing on a higher Tier team, they must inform the Rep Director prior to the tryouts.
- Tryout information will be communicated to the association through e-mail, Facebook and Twitter.
- All players report to the first tryout and register with the Rep Director to be assigned a try-out number. The Rep Director will have a list of registered players. If players show up who are not on the list, the parents emergency contact information is required before they are permitted to tryout.
- **All Rep team tryouts are mandatory.** Should a player have to miss a try out for any reason, they must notify the appropriate Rep Director within one (1) hour prior to the start of the try out. Allowances for exemptions will be at discretion of the Rep Director.
- If any player cannot attend the first tryout, they have to contact the Rep Director no later than one (1) hour prior to the tryout to ensure that player is on the Team Selection Committee's list and will be considered for one of the teams.
- If a player does not contact the Rep Director prior to the first tryout, they will **not** be permitted to attend any of the tryouts.
- If a player is able to attend the first tryout but is not able to attend any of the subsequent tryouts, that player has to contact the Rep Director no later than one hour before the tryout and can only be considered for one of the teams as a Coaches Selection pick.

Tryout Participant Information cont...

- If a player is unable to attend a tryout and does not contact the Rep Director, they will **not** be considered for one of the teams.
- Parents are **not** permitted in the gym during the tryouts.
- A parents meeting may be held the first night of the tryouts to give an overview of the Rep Program. Topics will include tryout process, team selection, commitment, costs, schedules (if available) uniforms, and a review of the Player and Parent Codes of Conduct
- Coaching Applicants will be permitted to attend the tryouts as observers. They are not allowed to interact with the selection committee or players.
- Those players unsuccessful in the tryout process will automatically be placed on a house league team.
- Coaches will not be involved with running skills, drills and scrimmages for the tryout days. The Rep Directors will run the tryout or choose a designate.
- There will be no individual coaching during the tryout process by the Coaches. The Selection Committee members can stop a drill at any time to offer clarification or instruction during the tryout. The Selection Committee can also offer advice or feedback to individual players.
- Coach are allowed to provide feedback to the Player Selection Committee, which is directly related to skills and/or behaviour issues observed at the first tryout session without exerting pressure or influence on the Player Selection Committee.
- The Rep Directors will respond to any request for feedback within three days of being contacted. The Rep Director can obtain feedback from the Rep Team Selection Committee or the Coach.

Team Rosters

KVBA will, when possible, strive to align our Competitive Rep Teams with the programming levels recommend by Basketball New Brunswick. All efforts will be made to communicate the program offerings to the KVBA membership in advance of the commencement of the tryout process.

- KVBA U12 Division Representative Program will offer, when possible, one (1) Tier 1 team and one (1) Tier 2 team. Each team will consist of 10 players each. With the 4-on-4 format at the U12 level, this smaller roster will allow for more floor time during games, and less sitting for this age group. (U12 Coach in consultation with the Rep Director and the Player Selection Committee may take up to 12 players onto a Competitive Representative team).
- KVBA U14 Division Representative Program will offer, when possible, one (1) Tier 1 team and one (1) Tier 2 team. U14 Tier 1 team Head Coach may choose to have as few as 10 players on their roster if they feel this would help satisfy player's expectations of playing time. U14 Tier 2 team will consist of 12 players. This will be a competitive team while maintaining a focus on development.

- KVBA U13 Division Representative Program will offer, when possible, one (1) Tier 1 team and one (1) Tier 2 team. Each team will consist of 12 players each. These will be competitive teams while maintaining a focus on development. (U13-provided BNB supports the option of this level of play)
- Representative team players will not play house league, regardless if they are U12, U13 or U14. Rep Team rosters must be completed prior to by the end of September to allow the Mini and Minor House Directors to organize teams for house league.
- A Tier 3 Level Representative Team may be formed after consultation with the Player Selection Committee, the Technical Director and the Rep Director.
- Representative teams at a Tier 3 level may participate in our house league after consultation with the KVBA Technical Director, the House League Director and the KVBA Rep Director.

Underaged Players

KVBA U12 tryouts will be open to kids from U10-U12 age bracket (corresponding to grades 4, 5, 6). KVBA will also comply with BNB's limit of 3 underage players per U12 team (corresponding to those in grade 4). An underage player may only be placed on a team if they place in the top 7 (team of 10) or 8 (team of 12).

KVBA U14 tryouts will be open to kids from the U13-U14 age bracket (corresponding to grades 7,8).

U12 aged players are not permitted to attend U14 aged tryouts. U11 aged players are not permitted to attend U13 aged tryouts.

KVBA U13 tryouts will be open to kids from the U12-U13 age bracket (corresponding to grades 6,7).

Player Commitment/Expectations

Players on representative teams must make an effort to attend all practices and games. While representing the KVBA they must be well behaved and display good sportsmanship both on and off the court. Failure to do so may result in suspension or dismissal from the team.

All players are expected to attend 85% of games and 85% of practices. If a Coach sees a pattern of absenteeism it is possible that the player's court time could be impacted. The final decision on play time is at the Coach's discretion. Allowances can be made for medical reason.

Coaches will inform the Rep Directors of any player commitment issues. The Rep Directors will be available to the Coaches for support and to deal with any disciplinary issues that may arise.

Coaches must also be committed to the representative team. They must make every effort to produce the best team possible, and take advantage of every opportunity to have their players play. Development of players should emphasize basketball skills, sportsmanship and teamwork.

Coaches must realize the level of basketball they are coaching and make the commitment appropriate for the age level involved.

All KVBA rep team coaches are asked to respect the religious beliefs of their players when scheduling practices, games and tournaments.

Transfer Policy

KVBA does not encourage transfer. This excludes associations that cannot provide a Representative team in their area.

KVBA will only accept **two** girls and **two** boys as external transfers for each program. Those players have to be evaluated as the top **four** by the Rep Team Selection Committee in order to make a team.

Games

Games will be against other representative teams or against house league teams from older divisions. Representative teams may not play house league teams their own age.

Representative team Coaches will arrange their own games, but all gym time must be coordinated through the KVBA Facilities Director and/or KVBA Rep Director.

All KVBA representative teams are **restricted to a maximum of 30 games per season**. These limits do not include provincial tournament games or championship games in tournaments throughout the regular season.

U13/U14 Rep Coaches are required to avoid scheduling games that will conflict with middle school teams. Every effort should be made to work with the middle schools to ensure conflict is avoided.

U12 Rep Team Coaches must adhere to KVBA one (1) shift differential for all games played. BNB Provincials will be the exception to this rule.

Rep Team Fees

Each Rep Team player will be asked to pay a fee to cover the costs of the Rep Team. Every year the Director of Rep Teams will recommend to the KVBA Board of Directors what the fee will be for the upcoming year. This fee should be in place not later than the September KVBA Board meeting. All fees are to be paid to KVBA via the online registration platform within one month of team selection. No fees are to be paid to the Coach.

The cost of entering the provincial tournament will be recouped from these fees and will be covered by KVBA, they will not be included as a cost in the team budget.

At the end of the year, the Coach is required to submit to the, an accounting of the funds collected and spent throughout the year to the Rep Director. If there is an excess of money collected, the Coach is to approach the parents and determine whether the excess is to be refunded to the parents, cover the costs of a year-end party, or used towards purchasing hoodies, gym bags etc.

Coaches should have no problem covering the cost of tournaments/referees with the collected funds. However, if additional funds are required, the Coach must get approval from the Director of Rep Teams before collecting additional money from the players.

Costs for players and family members to attend out-of-town games/tournaments are not covered by this Rep Team fee.

Arrangements can be made with the Director of Rep Teams for the rep team fee to be paid over the course of a season, instead of a lump-sum upfront.

Referees

Referees fees will be paid from the collected rep team fee. Whenever possible, rated officials will be used for games with other representative teams.

Team Coaches or managers are responsible for arranging referees for any home games. The KVBA Director of Officials will provide a list of local referees upon request.

Tournaments

All representative teams must attend Basketball New Brunswick (BNB) Provincial playoffs.

Tournament entry fees and the BNB Provincial tournament registration fee will be paid from the collected rep team fee. The KVBA's Treasurer will pay the BNB Provincial tournament fee directly to BNB for the Rep Team.

When a team must travel to tournaments or BNB Provincial playoffs, reasonable out-of-pocket expenses incurred by a non-parental Head Coach (to a maximum of \$500.00) will be reimbursed upon submission of receipts provided the Coach is not also involved with the team as a parent.

In all other circumstances Coaches are responsible for their own expenses.

Problems

Coaches are to contact the Director of Rep Teams for resolution of difficulties.

Miscellaneous

All Representative Team Head Coaches report to the KVBA Rep Director(s).

The KVBA Board of Directors must approve all representative team fundraisers.



APPENDIX 1

KVBA REP TEAM COACHES APPLICATION FORM

NAME			
ADDRESS			
PHONE NUMBER	(home)	(work)	(cell)
EMAIL			

Please identify which Division and Team you are applying for:

Girls:		Boys :	
U12 Tier 1	U14 Tier 1	U12 Tier 1	U14 Tier 1
U12 Tier 2	U14 Tier 2	U12 Tier 2	U14 Tier 2

Do you have a child trying out at this level?

Please indicate which team (if any) he/she played on last season:

COACHING QUALIFICATIONS			
NCCP Certification		NCCP Passport Number	
Training (Full or Paritally Certified)			
Level	Theory	Technical	Practical
Level 1			
Level 2			
Level 3			
Other Clinics/Courses:			
Would you be willing to take additional coaching courses/training if necessary?			



KVBA REP TEAM COACHES APPLICATION FORM

COACHING EXPERIENCE			
KVBA House League:			
KVBA Competitive Rep:			
Other Coaching Experience:			
COACHING PHILOSOPHY			

Please note that KVBA requires all Rep Team coaches to submit to a criminal records check. Fees will be paid by KVBA.

Coaches must also conform to KVBA Rep Team Guidelines and Coaches Code of Conduct. If you have any questions regarding this application please contact the KVBA Rep Director at repteams@kvba.ca

APPENDIX 2

KVBA REP TEAM PLAYER SELECTION POTENTIAL FORMATS

U12/U13/U14 Division Team Selection Process (2 Night Evaluation Sessions)

Tryout one (1) will focus on evaluating and ranking the participants. If any Coaching applicant has a child participating their ranking will be passed along to the Coaches Selection Committee. **Cuts will be made.** Up to 18 players will be invited back for the final tryout session.

Tryout two (2) will focus on evaluating the top 7 or 8 to form the Tier 1 Team Selection Committee picks. The Tier 1 Coach will have his/her final team selection of up to 4 players from the players ranked 8–15.

U12/U13/U14 Division Balanced Team Selection Process (3 Night Evaluation Sessions)

Tryout one (1) The Team Selection Committee and the Rep Directors will evaluate the number of registered participants and their skill level and a determination will be made to form either a Tier 2 teams or two balanced Tier 2 competitive level Rep Teams. The Tier 2 level balanced teams will be known as KVBA Blue and KVBA White. **Cuts will be made.**

Tryout two (2) will focus on evaluating the players. **Cuts will be made-** the bottom ranked players may be cut such that 20-24 players will be invited to the final tryout session.

Tryout three (3) will be the final tryout session and will consist predominantly of a 45min scrimmage during which the Team Selection Committee in consultation with the two Tier 2 Coaches will balance the remaining players into two(2) teams. Due to gym and time constraints this process may be adjusted to a two night evaluation session.